



Our Lady Of Rosary Learning Center

2237 Waldron Road

Corpus Christi, TX 78418

P: (361) 939- 9847 F: (361) 937- 0890 Email: olrcs1991@gmail.com

## BASIC INFORMATION: 2024-2025 SCHOOL YEAR

**OUR MISSION:** Our Lady of the Rosary Learning Center is entrusted with the mission of integrating both faith and knowledge by providing a nurturing and stimulating environment that enables each child to perform at the highest level of his/her capacity as a child of God.

**School building open hours: 7:00 am to 5:00 pm**

**Class hours: 8:00 am to 3:00 pm**

It is important to your child's development that they be on time for the start of class.

### **TUITION AND PAYMENT**

Non-refundable registration fee: \$250 per child due upon enrollment  
Monthly Tuition...\$600 Due on the first Monday of the month.

Fundraising obligation per family ... Participation required  
Family discount available for 2 or more children  
Tuition fees are not refundable.

**SCHOOL UNIFORM:** Our Lady of the Rosary Center students will follow a dress code.  
Uniforms are available for purchase.

### **REQUIREMENTS FOR ADMISSION**

- \_\_\_\_\_ Child Enrollment Form
- \_\_\_\_\_ Birth Certificate
- \_\_\_\_\_ Baptismal Certificate (if baptized)
- \_\_\_\_\_ Up to date Immunization Record and physicians clearance
- \_\_\_\_\_ Family Orientation Form
- \_\_\_\_\_ Photo/insecticide Release Form

**Thank you for sending your children to Our Lady of the Rosary Learning Center**



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## STUDENT ENROLLMENT FORM

Child's Name \_\_\_\_\_ Age \_\_\_\_\_

Address \_\_\_\_\_

Place of Birth \_\_\_\_\_ Date of Birth \_\_\_\_\_

Number of Brothers \_\_\_\_\_ Number of Sisters \_\_\_\_\_

Father's Name \_\_\_\_\_

Married \_\_\_\_\_ Separated \_\_\_\_\_ Remarried \_\_\_\_\_ Single \_\_\_\_\_ Deceased \_\_\_\_\_

Occupation \_\_\_\_\_ Religion \_\_\_\_\_

Contact # \_\_\_\_\_ Email \_\_\_\_\_

Mother's Maiden Name \_\_\_\_\_

Married \_\_\_\_\_ Separated \_\_\_\_\_ Remarried \_\_\_\_\_ Single \_\_\_\_\_ Deceased \_\_\_\_\_

Occupation \_\_\_\_\_ Religion \_\_\_\_\_

Contact # \_\_\_\_\_ Email \_\_\_\_\_

Household Gross Annual Income \_\_\_\_\_

## Family Orientation

I, \_\_\_\_\_ parent of \_\_\_\_\_ acknowledge that I have received the information below at parent orientation upon enrollment.

- Tour of the Facility
- Introduction to Teaching Staff
- A parent visit with the classroom teacher.
- Overview of Parent Handbook
- Policy for arrivals and late arrivals
- Opportunity for extended visit in classroom
- Explanation of Texas Rising Star
- Workforce CCS
- Family Supports and Community Activities
- Information on child growth and development milestones
- A statement informing parents on the significance of consistent arrival time, limiting disruption, and be consistent in routines in preparing the children for kindergarten.
- Encourage Parents to refrain from the use of electronic devices while at the facility.
- Importance of family role and influence.

Parent Signature & Date:

Director Signature & Date:



**Our Lady Of Rosary Learning Center**

**RELEASE STATEMENTS**

Please initial if you agree to the following releases. If you do not agree please place an X

\_\_\_\_\_ My child's picture may be taken during school events and be used for public relations.

\_\_\_\_\_ My child's picture may be used on both secured and unsecured web site and used for publicity.

**SUNSCREEN AND INSECT REPELLENT**

You child must participate in outdoor activities. Sunscreen and insect repellent are available for use by the classroom teachers. If permission is not granted your child will participate in these activities without the application of sprays.

\_\_\_\_\_ Permission is granted to apply Sunscreen

\_\_\_\_\_ Permission is granted to apply Insect repellent

Childs Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_



### Admission Information

Use this form to collect all required information about a child enrolling in day care.

**Directions:** The day care provider gives this form to the child's parent or guardian. The parent or guardian completes the form in its entirety and returns it to the day care provider before the child's first day of enrollment. The day care provider keeps the form on file at the child care facility.

#### General Information

Operation's Name:		Director's Name:	
Child's Full Name:		Child's Date of Birth:	Child Lives With? <input type="radio"/> Both parents <input type="radio"/> Mom <input type="radio"/> Dad <input type="radio"/> Guardian
Child's Home Address:		Date of Admission:	Date of Withdrawal:
Name of Parent or Guardian Completing Form:		Address of Parent or Guardian (if different from the child's):	
List phone numbers below where parents or guardian may be reached while child is in care.			
Parent 1 Phone No.:	Parent 2 Phone No.:	Guardian's Phone No.:	Custody Documents on File? <input type="radio"/> Yes <input type="radio"/> No
<b>In case of an emergency, call:</b>			
Name of Emergency Contact:		Relationship:	Area Code and Phone No.:
Address:			
I authorize the child care operation <b>to release</b> my child to leave the child care operation <b>ONLY</b> with the following persons. Please list name and phone number for each. Children will only be released to a parent or guardian or to a person designated by the parent or guardian after verification of ID.			
Name:		Area Code and Phone No.:	
Name:		Area Code and Phone No.:	
Name:		Area Code and Phone No.:	

#### Consent Information

<b>1. Transportation:</b>
I give consent for my child to be transported and supervised by the operation's employees (Check all that apply). <input type="checkbox"/> for emergency care <input type="checkbox"/> on field trips <input type="checkbox"/> to and from home <input type="checkbox"/> to and from school
<b>2. Field Trips:</b>
<input type="radio"/> I give consent for my child to participate in field trips. <input type="radio"/> I do not give consent for my child to participate in field trips.
Comments: <div style="border: 1px solid black; height: 100px; width: 100%;"></div>

**3. Water Activities:**

I give consent for my child to participate in the following water activities (Check all that apply).

- ~~water table play~~    sprinkler play    splashing or wading pools    ~~swimming pools~~    ~~aquatic playgrounds~~

<p>Is your child able to swim without assistance?</p> <p><input type="radio"/> Yes   <input type="radio"/> No</p>	<p>Does your child have any physical, health, behavioral or other condition that would put them at risk while swimming?</p> <p><input type="radio"/> Yes   <input type="radio"/> No</p>
<p>Do you want your child to wear a life jacket while in or near a swimming pool?</p> <p><input type="radio"/> Yes   <input type="radio"/> No</p>	

**4. Receipt of Written Operational Policies:**

I acknowledge receipt of the facility's operational policies, including those for (Check all that apply).

- |  |   |
|--|---|
| <input type="checkbox"/> Discipline and guidance <i>P. 18-20</i>   | <input type="checkbox"/> Procedures for release of children <i>P. 5</i>   |
| <input type="checkbox"/> Suspension and expulsion <i>P. 20</i>   | <input type="checkbox"/> Illness and exclusion criteria <i>P. 6</i>   |
| <input type="checkbox"/> Emergency plans <i>P. 9-10</i>  | <input type="checkbox"/> Procedures for dispensing medications <i>P. 7</i>  |
| <input type="checkbox"/> Procedures for conducting health checks <i>P. 6-7</i>   | <input type="checkbox"/> Immunization requirements for children <i>PS, 6 of APP</i>   |
| <input type="checkbox"/> Safe sleep <i>P. 8</i>  | <input type="checkbox"/> Meals and food service practices <i>P. 8</i>   |
| <input type="checkbox"/> Procedures for parents to discuss concerns with the director <i>P. 9, 12, 21</i>                                    | <input type="checkbox"/> Procedures to visit the center without securing prior approval <i>P. 2-13</i>  |
| <input type="checkbox"/> Promotion of indoor and outdoor physical activity including criteria for extreme weather conditions <i>P. 3, 10</i> | <input type="checkbox"/> Procedures for supporting inclusive services <i>P. 18</i>  |
| <input type="checkbox"/> Procedures for parents to participate in operation activities <i>P. 18</i>  | <input type="checkbox"/> Procedures for parents to contact Child Care Regulation (CCR), DFPS, Child Abuse Hotline, and CCR website <i>P. 14</i> |

**5. Meals:**

I understand that the following meals will be served to my child while in care (Check all that apply):

- None    Breakfast    Morning snack    Lunch    Afternoon snack    Supper    Evening snack

**6. Days and Times in Care:**

My child is normally in care on the following days and times:

Day of the Week	A.M.	P.M.
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

**7. Receipt of Parent's Rights:**

I acknowledge I have received a written copy of my rights as a parent or guardian of a child enrolled at this facility.

\_\_\_\_\_  
Signature — Parent or Legal Guardian

\_\_\_\_\_  
Date Signed

**8. Child's Special Care Needs (check all that apply)**

- |   |  |
|---|--|
| <input type="checkbox"/> Environmental allergies                        | <input type="checkbox"/> Limitations or restrictions on child's activities   |
| <input type="checkbox"/> Food intolerances                              | <input type="checkbox"/> Reasonable accommodations or modifications          |
| <input type="checkbox"/> Existing illness                               | <input type="checkbox"/> Adaptive equipment (include instructions below)     |
| <input type="checkbox"/> Previous serious illness                       | <input type="checkbox"/> Symptoms or indications of complications            |
| <input type="checkbox"/> Injuries and hospitalizations (past 12 months) | <input type="checkbox"/> Medications prescribed for continuous long-term use |
| <input type="checkbox"/> Other: _____                                   |  |

Explain any needs selected above:

Does your child have diagnosed food allergies?  Yes  No Food Allergy Emergency Plan Submitted Date: \_\_\_\_\_

Child day care operations are public accommodations under the Americans with Disabilities Act (ADA), Title III. To learn more, visit <https://www.ada.gov/resources/child-care-centers/>. If you believe that such an operation may be practicing discrimination in violation of Title III, you may call the ADA Information Line at (800) 514-0301 (voice) or (800) 514-0383 (TTY).

Signature — Parent or Legal Guardian \_\_\_\_\_

Date Signed \_\_\_\_\_

**9. School Age Children**

My child attends the following school:

School Area Code and Phone No.:

My child has permission to (check all that apply):

- walk to or from school or home  ride a bus  be released to the care of his or her sibling under 18 years old

Authorized pick up or drop off locations other than the child's address:

Child's required immunizations, vision and hearing screening, and TB screening are current and on file at their school.

**Authorization For Emergency Medical Attention**

In the event I cannot be reached to arrange for emergency medical care, I authorize the person in charge to take my child to:

Name of Physician	Address	Phone No.
Name of Emergency Care Facility	Address	Phone No.

I give consent for the facility to secure any and all necessary emergency medical care for my child.

Signature — Parent or Legal Guardian \_\_\_\_\_

Date Signed \_\_\_\_\_

### Requirements for Exclusion from Compliance

- I have attached a signed and dated affidavit stating that I decline immunizations for reason of conscience, including religious belief, on the form described by Section 161.0041 Health and Safety Code submitted no later than the 90th day after the affidavit is notarized.
- I have attached a signed and dated affidavit stating that the vision or hearing screening conflicts with the tenets or practices of a church or religious denomination that I am an adherent or member of.

### Vision Exam Results

Right Eye 20/      Left Eye 20/       Pass       Fail

Signature \_\_\_\_\_

Date Signed \_\_\_\_\_

### Hearing Exam Results

Ear	1000 Hz	2000 Hz	4000 Hz	Pass or Fail
Right				<input type="radio"/> Pass <input type="radio"/> Fail
Left				<input type="radio"/> Pass <input type="radio"/> Fail

Signature \_\_\_\_\_

Date Signed \_\_\_\_\_

### Admission Requirement

If your child does not attend pre-kindergarten or school away from the child care operation, one of the following must be presented when your child is admitted to the child care operation or within one week of admission. *(Select **only one** option.)*

- Health Care Professional's Statement: I have examined the above named child within the past year and find that he or she is able to take part in the day care program.
- A signed and dated copy of a health care professional's statement is attached.
- Medical diagnosis and treatment conflict with the tenets and practices of a recognized religious organization, which I adhere to or am a member of. I have attached a signed and dated affidavit stating this.
- My child has been examined within the past year by a health care professional and is able to participate in the day care program. Within 12 months of admission, I will obtain a health care professional's signed statement and submit it to the child care operation.

Name of Health Care Professional, if selected \_\_\_\_\_

Address of Health Care Professional, if selected \_\_\_\_\_

Signature — Health Care Professional \_\_\_\_\_

Date Signed \_\_\_\_\_

Signature — Parent or Legal Guardian \_\_\_\_\_

Date Signed \_\_\_\_\_



### Vaccine Information

The following vaccines require multiple doses over time. Please provide the date your child received each dose.

Vaccine	Vaccine Schedule	Dates Child Received Vaccine
Hepatitis B	Birth (first dose)	
	1-2 months (second dose)	
	6-18 months (third dose)	
Rotavirus	2 months (first dose)	
	4 months (second dose)	
	6 months (third dose)	
Diphtheria, Tetanus, Pertussis	2 months (first dose)	
	4 months (second dose)	
	6 months (third dose)	
	15-18 months (fourth dose)	
	4-6 years (fifth dose)	
Haemophilus Influenza Type B	2 months (first dose)	
	4 months (second dose)	
	6 months (third dose)	
	12-15 months (fourth dose)	
Pneumococcal	2 months (first dose)	
	4 months (second dose)	
	6 months (third dose)	
	12-15 months (fourth dose)	
Inactivated Poliovirus	2 months (first dose)	
	4 months (second dose)	
	6-18 months (third dose)	
	4-6 years (fourth dose)	
Influenza	Yearly, starting at 6 months. Two doses given at least four weeks apart are recommended for children who are getting the vaccine for the first time and for some other children in this age group.	
Measles, Mumps, Rubella	12-15 months (first dose)	
	4-6 years (second dose)	
Varicella	12-15 months (first dose)	
	4-6 years (second dose)	
Hepatitis A	12-23 months (first dose)	
	The second dose should be given 6 to 18 months after the first dose.	

### Varicella (Chickenpox)

Varicella (chickenpox) vaccine is not required if your child has had chickenpox disease. If your child has had chickenpox, please complete the statement: My child had varicella disease (chickenpox) on or about [date] and does not need varicella vaccine.

Signature \_\_\_\_\_

Date Signed \_\_\_\_\_

### Additional Information Regarding Immunizations

For additional information regarding immunizations, visit the Texas Department of State Health Services website at [www.dshs.state.tx.us/immunize/public.shtm](http://www.dshs.state.tx.us/immunize/public.shtm).

### TB Test (If required)

Positive  Negative Date: \_\_\_\_\_

### Gang Free Zone

Under the Texas Penal Code, any area within 1,000 feet of a child care center is a gang-free zone, where criminal offenses related to organized criminal activity are subject to harsher penalties.

### Privacy Statement

HHSC values your privacy. For more information, read our privacy policy online at: <https://hhs.texas.gov/policies-practices-privacy#security>

### Signatures

Child's Parent or Legal Guardian \_\_\_\_\_

Date Signed \_\_\_\_\_

Center Designee \_\_\_\_\_

Date Signed \_\_\_\_\_

### Physician or Public Health Personnel Verification

Signature or stamp of a physician or public health personnel verifying immunization information above:

Signature \_\_\_\_\_

Date Signed \_\_\_\_\_